

Epping Forest Local Strategic Partnership

Sustainable Communities Theme Group

TERMS OF REFERENCE

(DRAFT)

Overall Aims of the Group

The overall aim of the Epping Forest Local Strategic Partnership is to promote the economic, social and environmental well-being of the Epping Forest District. The partners, on the sustainable communities theme group working together, will aim:

- (1) To encourage the Epping Forest District to be a place where people want to live, work, study and do business, now and in the future.
- (2) To encourage Epping Forest's community to:
 - meet the diverse needs of existing and future residents
 - be sensitive to the environment
 - contribute to a high quality of life
 - be inclusive, well-planned, built and run
 - offer equality of opportunity and good services for all
- (3) To draft and implement relevant sections of a Sustainable Communities Strategy.

Specific Terms of Reference

- (1) To ensure a strategic approach to the development and provision of the District's public services, housing, transport, economy, environment and infrastructure.
- (2) To co-ordinate partnerships and developments with neighbouring local authorities and public service providers.
- (3) To contribute to the Local Development Framework Cabinet Committee, paying particular attention to matters relating to the Core Strategy.
- (4) To ensure that the planned expansion of Harlow into the Epping Forest District is properly planned, co-ordinated and delivered in a sustainable way.
- (5) To undertake projects to contribute towards ensuring that the Epping Forest District has:
 - (a) Safe, decent and attractive housing that meets the needs of those who want to live in the District;
 - (b) Effective and accessible public and private transport networks and facilities for both residents and visitors;
 - (c) Thriving, prosperous and sustainable local economies in its towns, villages and countryside; and
 - (d) A unique, green and sustainable environment that also contributes towards minimising climate change.
- (7) To establish Task and Finish Groups to undertake specific projects on behalf of the Theme Group, and to ensure effective communication and reporting lines between the Theme Group and the task and Finish Group.
- (8) To keep the main LSP Board informed of progress and key developments.

- (9) Monitor relevant Performance Reward Grant expenditure.
- (10) To share information and data and to commission additional research as may be relevant.

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Membership

- Cllr. Anne Grigg Chairman
- Cllr. Mary Sartin Vice Chair (TBC)
- Alan Hall EFDC
- John Preston EFDC
- Paul Thomson City of London Corp
- David Anstey/Stephen Wilkinson Lea Valley Regional Park
- Nick Roberts ECC
- Rep from Lifelong Learning Action Group
- Keith Brown FSB
- Keith Hughes Business Link
- John James Chamber of Commerce
- Jim Nolan EFDC
- Vicki Willis EFDC
- Paul Hewitt EFDC

Meetings

To be held as required but at least every three months.

Chair

The Chair of the Theme Group shall be appointed by the main LSP Board for a two-year term of office.

Vice Chair

The Vice Chair of the Theme Group shall be appointed by the members of the Theme Group for a two-year term of office, if necessary through a simple majority vote of members attending the meeting at which the Vice Chair is to be appointed.